

Morningside After School Fall 2019 Extracurricular Programs

Welcome to Fall 2019 Extracurricular programs at Morningside After School (MAS). We are excited that your child will be with us for this session. Please read this entire email and note important details and dates on your calendars. Our full class schedule follows on page two of this letter. This letter includes a large amount of information; it does address frequently asked questions.

BEFORE SESSION BEGINS: Login to the Parent Portal on www.myafterschoolprogram.com and confirm your child's daily schedule. Once you have access to your family page, CLICK the center blue "PERSONAL" tile to the left of the screen. All student schedules are viewable on the website. If you notice any discrepancies, please email beth@myafterschoolprogram.com

PLEASE SHARE DETAILS AND PROCEDURES OF THIS LETTER WITH YOUR CHILD SO THAT THEY ARE BETTER PREPARED FOR ANY CHANGES IN THEIR SCHEDULE.

EACH day the class meets, parent MUST send a note to the child's Morningside Elementary classroom teacher to notify the classroom teacher and school front office of the change in child afternoon plans. One note at the beginning of the session is not OK... this must be done each day the class meets. This applies to MAS aftercare DROP IN students as well. (This does not apply to FULL TIME MAS aftercare students.) Doing this helps to ensure that children are directed to the correct location at dismissal and we are all compliant with APS daily transportation change procedures.

- Mark your calendars with all start and end dates for your child's classes. General schedule of all classes is on page 2. We follow the APS student calendar. If APS is closed, there are no extracurricular programs on that day. If afterschool programs are closed/cancelled by the school system due to an emergency, there are no extracurricular programs on that day.
- Email beth@myafterschoolprogram.com if your child has any special needs that we should be aware of. We have found that by being aware and included on/maintaining any classroom or behavior plans in place during the school day, the child, their peers, instructors and our staff will have a more positive experience.
- **At the 2:25 dismissal, students will be dismissed by their MES classroom teachers to go to the cafeteria. At the top of the cafeteria stairs, students will be met by the aftercare staff to assist the extracurricular students as they transition to the cafeteria to meet their instructor.** There is a special dismissal call for MORNINGSIDE AFTER SCHOOL. We have a specific space in the cafeteria where the students will gather, be checked in, and prepare for their class. Discuss your child's afternoon schedule with them each morning so they are aware of their class the day it meets (you will also have written a note to the classroom teacher as a reminder and change of dismissal). On the day your child has a class, *if you send a note* to the child's classroom teacher (*see yellow below*) at dismissal children will first report to the cafeteria. The Morningside Elementary classroom teachers have been informed of this procedure as well.
- Send a healthy snack for your child if they are not enrolled in MAS. If your child is a MAS aftercare full-time or drop-in student and will attend after care after their extracurricular class, they will also be provided a snack for that day after their extracurricular class has ended. Due to allergies, please do not send snacks containing nut products.
- If the activity your child is signed up for requires a change of clothes, *please send everything labeled!* Students will have an opportunity to change before the start of their activity.
- **NO EXCEPTIONS: All students enrolled in classes meeting during HOUR 2 class must either transition from the MAS aftercare program, transition from an HOUR 1 extracurricular class, OR be brought back to the school at class start time for the HOUR 2 class. No students can be left unattended in the hour between school dismissal and start of HR 2 class. THIS IS A SCHOOL POLICY.**
- If picking up in carpool lanes at the office entrance, **carpool procedure will mirror school day carpool procedures. PLEASE** pull all the way up and STAY IN YOUR CAR so that the carpool line will flow smoothly. We will release students as safely and as quickly as we can. **School policy states that carpool pick-up parents must use their assigned MES carpool tag. This includes extracurriculars dismissal.** If you do not have a carpool tag, please request one from the front office. In the interim if you do not have a carpool tag be prepared to show ID.
- Parents walking to pick up a child, please pickup at the front entrance doors and make sure your child's instructor is aware you are picking up your child at the side entrance office doors. Be prepared to show ID.
- If, after the first three weeks of class, you wish to come in and see the class, please park in a designated parking space. **DO NOT PARK IN CARPOOL LANES.** Be prepared to show ID.

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- Please be patient the first few weeks of classes while we get the students into their new routine...classes may dismiss a little slower the first week or two.
- For safety reasons, the carpool line is a NO PHONE ZONE.
- If your child is in MAS- at the conclusion of their extracurricular, they will be returned to MAS at where they will join their group and begin homework.

Thank you again for your child's participation. If you have any questions please don't hesitate to contact one of us.

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2019 FALL SCHEDULE

*All **Hour 2** classes in bold REMINDER: All children enrolled in HOUR 2 classes must either transition from a first hour extracurricular class (if enrolled), from MAS aftercare (if enrolled), or be brought back to the school by a parent or caregiver. This is a Morningside Elementary and MAS aftercare policy.

DAY	DATES	TIME	GRADE	CLASS
MON	9/9-12/2	2:30-4:00	1-5	Drama with Atlanta Children's Theatre
MON	9/9-12/13	2:30-3:45	1-3	Kid Sportz
MON	9/9-12/2	2:30-4:00	1-3	Robotics Jr. for Creative Kids
MON	9/9-12/2	2:30-3:45	1-5	Vamos Chicos
TUE	9/10-12/3	2:30-3:45	1-5	Atlanta Kids Yoga
TUE	9/10-12/3	2:30-3:45	1-2	Basketball LEVEL 1 with 411 Brand
TUE	9/10-12/3	2:30-3:45	3-5	Bricks Coding and Video Game Design
TUE	9/10-12/3	3:45-4:45	3-5	Basketball LEVEL 2 with 411 Brand*
TUE	9/10-12/3	2:30-3:45	1-2	Soccer with 411 Brand
TUE	9/10-12/3	3:45-4:45	3-5	Soccer with 411 Brand*
WED	9/11-12/4	2:30-3:45	1-2	Lacrosse with 411 Brand
WED	9/11-12/11	3:45-4:45	3-5	Lacrosse with 411 Brand*
WED	9/11-12/4	2:30-4:00	1-3	Robotics Jr for Creative Kids
WED	9/11-12/4	2:30-3:45	1-5	Taekwondo with Kickin It After School
WED	9/11-12/4	2:30-5:15	1-5	Taekwondo and Sparring with Kickin It After School
WED	9/11-12/4	2:30-3:45	1-2	Tap and Ballet with Studio Go Dance
THUR	9/12-12/5	2:30-3:45	1-3	STEM Velocity Lab with Learning Ridge
THUR	9/12-12/5	2:30-3:45	4-5	3D Printing and CAD with STEM Velocity
THUR	9/12-12/5	2:30-3:45	1-5	Bricks 4 Kidz
THUR	9/12-12/5	2:30-3:45	4-5	Robotics Sr for Creative Kids
THUR	9/12-12/5	2:30-4:30	1-5	Kidz Tennis
FRI	9/13-12/6	2:30-3:45	1-5	Find the Wild with Blue Heron Nature Preserve
FRI	9/13-12/6	2:30-3:45	1-5	Kid Chess FIRST HOUR ONLY
FRI	9/13-12/6	2:30-4:50	1-5	Kid Chess BOTH HOURS
FRI	9/13-12/6	3:50-4:50	1-5	Kid Chess SECOND HOUR ONLY *

CLASS TIMES indicate a 2:30 start time. All Morningside students are released to extracurriculars and aftercare first at the end of the day. Actual class time starts at 2:45- as the students arrive to the cafeteria at 2:30, the first 15 minutes children are in the care of their instructor, attendance is taken. This time also allows non-aftercare students to have snack time and wait for students to transition from the other campus and for bus and carpool dismissal to end. All MAS aftercare students will receive their snack when they return to aftercare after their extracurricular class has ended.

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