

Morningside After School Fall 2018 Extracurricular Programs

Welcome to Fall 2018 Extracurricular programs at Morningside After School (MAS). We are excited that your child will be with us for this session. Please read this entire email and note important details and dates on your calendars. Our full class schedule follows on page two of this letter.

Please view and confirm your child's daily schedule by going to our website www.myafterschoolprogram.com and logging in to the Parent Portal. Once you have access to your family page, CLICK the center blue "PERSONAL" tile to the left of the screen. All student schedules are viewable on the website. If you notice any discrepancies, please email beth@myafterschoolprogram.com.

PLEASE SHARE DETAILS AND PROCEDURES OF THIS LETTER WITH YOUR CHILD SO THAT THEY ARE BETTER PREPARED FOR ANY CHANGES IN THEIR SCHEDULE.

- Mark your calendars with all start and end dates for your child's classes.
- Email beth@myafterschoolprogram.com if your child has any special needs that we should be aware of. We have found that by being aware and included on/maintaining any classroom or behavior plans in place during the school day, the child, their peers, instructors and our staff will have a more positive experience.
- **At the 2:25 dismissal, students will be assisted by the aftercare staff as the transition to the auditorium to meet their instructor.** There is a special dismissal call for MORNINGSIDE AFTER SCHOOL. We have a specific space in the auditorium where the students will gather, be checked in, and prepare for their class. A MAS aftercare teacher will assist the K-1 students with this transition each day. Discuss this with your child so they are aware that on the day they have a class, if you have sent a note- *see yellow below*- at dismissal children will first report to the auditorium. The Morningside classroom teachers have been informed of this procedure as well.
- Send a healthy snack for your child if they are not enrolled in MAS. Due to allergies, please do not send nut products. If your child is a MAS aftercare full-time or drop-in student and will attend after care after their extracurricular class, they will also be provided a snack for that day after their extracurricular class has ended.
- **EACH day the class meets, parent MUST send a note to the child's Morningside Elementary classroom teacher to notify teacher and office of the child's afternoon plans. One note at the beginning of the session is not OK... this must be done each day the class meets. This applies to MAS aftercare DROP IN students as well. (This does not apply to FULL TIME MAS aftercare students.)** This procedure helps to ensure that children are directed to the correct location at dismissal and we are compliant with child daily transportation change procedures.
- If the activity your child is signed up for requires a change of clothes, *please send everything labeled!* Students will have an opportunity to change before the start of their activity.
- At the conclusion of the class, MAS aftercare students will transition into aftercare and all other students will be transitioned to the carpool line at the side of the building- office entrance with their instructor. We anticipate that the carpool line will run smoothly. In order to do this, we will have one teacher who will attend to the cars while another teacher is at the door. The adult at the car will call for the student to the adult at the door. When the student's name is called, they will be brought to the parent who is in the carpool line.
- ***NO EXCEPTIONS: All students enrolled in classes meeting during HOUR 2 class must either transition from the MAS aftercare program, transition from an HOUR 1 extracurricular class, OR be brought back to the school at 3:50 for the HOUR 2 class. No students can be left unattended in the hour between school dismissal and 3:50. THIS IS A SCHOOL POLICY.***
- If picking up in carpool lanes at the office entrance, carpool procedure will mirror school day carpool procedures. PLEASE pull all the way up and STAY IN YOUR CAR so that the carpool line will flow smoothly. We will release students as safely and as quickly as we can. School policy states that carpool pick-up parents must use their assigned MES carpool tag. This includes extracurriculars dismissal. If you do not have a carpool tag, please request one from the front office. In the interim if you do not have a carpool tag be prepared to show ID.

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- Parents walking to pick up a child, please pickup at the front entrance doors and make sure your child's instructor is aware you are picking up your child at the side entrance office doors. Be prepared to show ID.
- If you wish to come in and see the class, please park in a designated parking space. **DO NOT PARK IN CARPOOL LANES.** Be prepared to show ID.
- Please be patient the first few weeks of classes while we get the students into their new routine...classes may dismiss a little slower the first week or two.
- For safety reasons, the carpool line is a **NO PHONE ZONE.**
- If your child is in MAS- at the conclusion of the class they will be returned to MAS at which time they will join their group and begin their homework.

Thank you again for your child's participation. If you have any questions please don't hesitate to contact one of us.

Beth Geurin

Extracurriculars Coordinator

Jackson, Morningside, Sarah Smith

770-605-5456

beth@myafterschoolprogram.com

Kim Bishop

Program Owner

Jackson, Morningside, Sarah Smith

404-433-6126

kim@myafterschoolprogram.com

*All hour 2 classes REMINDER as stated in class information: All children enrolled in HOUR 2 classes must either transition from a first hour extracurricular class (if enrolled), from MAS aftercare (if enrolled), or be brought back to the school by a parent or caregiver. This is a Morningside Elementary and MAS aftercare policy.

| Day | Class | Grade | Time | Dates | #wks |
|-----|-----------------------------------|-------|-----------|-----------|------|
| MON | Drama: Atlanta Children's Theatre | 1-5 | 2:30-4:00 | 8/27-12/3 | 12 |
| MON | Kidz Sportz | 1-5 | 2:30-3:45 | 8/27-12/3 | 12 |
| MON | Robotics Jr. | 1-5 | 2:30-4:00 | 8/27-12/3 | 12 |

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|-----|-----------------------|-----|-----------|-----------|----|
| TUE | Atlanta Kids Yoga | 1-5 | 2:30-3:45 | 8/28-12/4 | 13 |
| TUE | Basketball: 411 Brand | 1-3 | 2:30-3:45 | 8/28-12/4 | 13 |
| TUE | Basketball: 411 Brand | 3-5 | 3:45-4:45 | 8/28-12/4 | 13 |
| TUE | Bricks 4 Kidz | 1-5 | 2:30-3:45 | 8/28-12/4 | 13 |
| TUE | Soccer: 411 Brand | 1-5 | 2:30-3:45 | 8/28-12/4 | 13 |

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|-----|--|-----|-----------|-----------|----|
| WED | Lacrosse: 411 Brand | 3-5 | 2:30-3:45 | 8/29-12/5 | 13 |
| WED | Sparring & TKD: Kickin'It After School | 1-5 | 2:30-5:15 | 8/29-12/5 | 13 |
| WED | Taekwondo: Kickin'It After School | 1-5 | 2:30-3:45 | 8/29-12/5 | 13 |
| WED | Tap& Ballet: Studio Go Dance | 1-5 | 2:30-3:45 | 8/29-12/5 | 13 |

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|------|----------------------|-----|-----------|-----------|----|
| THUR | Big Thinkers Science | 1-5 | 2:30-3:45 | 8/30-12/6 | 13 |
| THUR | Kidz Tennis | 1-5 | 2:30-3:45 | 8/30-12/6 | 13 |
| THUR | Robotics Sr. | 4-5 | 2:30-4:00 | 8/30-12/6 | 13 |

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|------------|-------------------------------|------------|------------------|------------------|-----------|
| FRI | Blue Heron Nature Preserve | 1-5 | 2:30-3:45 | 8/31-12/7 | 13 |
| FRI | Kid Chess First Hour | 1-5 | 2:30-3:45 | 8/31-12/7 | 13 |
| FRI | Kid Chess Second Hour* | 1-5 | 3:50-4:50 | 8/31-12/7 | 13 |
| FRI | Kid Chess Both Hours (COMBO) | 1-5 | 2:30-4:50 | 8/31-12/7 | 13 |

*If a student is enrolled in a second hour class (in BLUE) they must either transition from a first hour extracurricular class if enrolled, from the MAS aftercare program if enrolled or be brought back to the school at the start of the class by a parent or caregiver. No students may remain on campus unattended during the time after school is dismissed and class begins. This is a Morningside and Morningside After School policy.

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